

# Corporate Audit

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## Background

This audit is designed to allow you to review the running of your fleet, in order to give guidance on where action might be needed to meet the requirements of current legislation. This can be undertaken initially as the first stage of a Risk Management programme, or concurrently with the on-going practical training programme.

## Objectives

- To determine the exact nature of current road safety and loss control management practices.
- To produce a detailed overview report of these practices.
- To make recommendations which improve control over the whole spectrum of road transport operation.
- To guide fleet managers through the maze of legislation and legal obligations.

## Topics

- General health & safety policy statement
- Accident investigation
- Road safety policy
- Accident classification
- Management leadership
- Discipline
- Pre-employment
- Vehicle condition checks
- Induction
- Performance/appraisal
- Training
- Communications
- Accident reporting
- Routine policy review

## Duration

A brief initial discussion will establish the likely time involved which can vary from 2 hours to a few days in most cases.

## Cost

Please contact Catlin for a quote.